



C o u n t y o f S a n L u i s O b i s p o

GENERAL SERVICES AGENCY

Janette D. Pell, Director

Helen McCann, Department Administrator

REQUEST FOR PROPOSAL PS-#1148 OFFICE OF CHILD ABUSE PREVENTION (OCAP) GRANTS

QUESTIONS & ANSWERS

Updated: September 29, 2011

September 8, 2011

September 6, 2011

Q1 – In regards to item #8 on the information required in the application: "Agencies must provide evidence that the proposed services are supported by a local public agency, including, but not limited to:

- a) County Department of Social Services*
- b) A public law enforcement agency*
- c) County Probation department*
- d) County Board of Supervisors*
- e) County Public Health agency*
- f) County Mental Health Services*
- g) A school district"*

Is a letter of support required from each entity listed or will an existing MOU suffice?

A1 - A current, existing MOU will suffice. If there is no MOU, a letter of support from a minimum of one listed entity is required.

Q2 - We use a database that provides uniform reporting. It is designed specifically for data management and outcome record keeping for our programs, and for the submission of data to the state. Does the fact that we do not use the Family Development Matrix for data collection (as required by CSN) preclude us from being awarded OCAP funds?

A2 - The fact that your agency does not currently use the Family Development Matrix does not preclude your agency from being considered for or awarded OCAP funds. However, upon award all funded agencies will be required to utilize the Family Development Matrix.

Q3 - On our budget worksheet should we have the total request amount from 10/29/11 to 6/30/12, and not a full year of funding?

A3 - Yes, that is correct...the total request amount is from 10/29/11 to 6/30/12.

Q4: I was hoping you could answer a question about providing "evidence that the proposed services are supported by local public agencies" in section 8 of the "Program/Project Information." Should we attached letters of support from agencies? Or just give narrative descriptions of our collaborations?

A4: Evidence of support should be in the form of a letter of support or an existing Memorandum of Understanding.